**SCHOOL DISTRICT OF INDEPENDENCE**

**23786 INDEE BLVD.**

**INDEPENDENCE, WI 54747**

**Regular Board Meeting**

**Wednesday, March 6, 2013**

**MINUTES**

The regular monthly meeting of the Board of Education of the School District of Independence was called to order in the English room (311) at 7:00 pm on Wednesday, March 6, 2013 by Vice President Chuck Walek.  
  
**Roll Call:** Present for roll call were Board members Jeff Bautch, Chuck Walek, Leah Matchey and Bob Guza, plus Superintendent Paul Vine, High School Principal, Barry Schmitt, and District bookkeeper, Marita Halama.

**Proof of public notice:** Dr. Vine confirmed the agenda was legally and properly posted.  The pledge of Allegiance was recited.  
   
**Delegations/Public Input**:  None at this time.

**Consent Agenda:**

1. **Treasurer's’ Report:** Motion to approve treasurer’s report including payrolls of February, vendor checks # 127535 – 127668, and expense journal entries # 1728-1738; motion by Leah Matchey, seconded by Jeff Bautch (vote of 3-0 approval).

b)   **Minutes:**  Motion to approve minutes of February 6, 2013 regular meeting with the motion made by Jeff Bautch, seconded by Bob Guza;   the motion to approve carried on a 3-0 vote.

c) **Retirement:** Motion made by Leah Matchey, seconded by Jeff Bautch, to approve the retirements of Kathy Smieja (remedial reading/math specialist) and Rita Olson (third grade teacher) effective the end of June, 2013, with commendations for years of service to the District. Motion carried 3-0.

d)  **Resignations**: Motion made by Leah Matchey, seconded by Bob Guza, to approve resignations of Jackie Hanson, Erica Lundberg, Kathleen Ryan and Mary Wildenborg from one year contracts as issued through June 2013; the motion carried on a 3-0 vote.

e) **Employment:** Motion made by Jeff Bautch, second by Leah Matchey to approve moving the discussion on the coaching positions to closed session as allowed by WI statute 19.85 (1) ( e ). Motion carried on a 3-0 vote.

**Celebrations and Acknowledgements:**

* Dr. Vine spoke about the elementary students responses to how they like the PBIS system.
* The autism presentation by Wendy Stuttgen and Emily Kubow is rescheduled for another meeting.
* Mr. Schmitt is to be complimented on all his fine work on the wrestling sectional tourney.

(Joe Brägger arrived at the meeting at 7:27pm).

**Discussion:**

1. **Student Council Update:** Katie Franks was present to give the student council update on recent activities and start up activities for spring events.
2. **History Club New York trip for June 2013:** Mrs. Ryan, Social Studies teacher and History club advisor, prepared a brief description of the plans for the six day trip to New York proposed for June 15-21, 2013. The Board and administration request more information is needed about the details of the trip, including specifics on accommodations, specific day-day schedule, the participants and parents, the community involvement before any decision can be made on district approval. No Action.
3. **First Reading of Board Policy #374 – Fundraising:** The discussion centered on how we should be fundraising (auditor recommendations) and what goal oriented fund raising involves. We also discussed money handling procedures and the need to detail who/how/where money can be stored before being turned in to the office.

1. **Athletic Trainer Services 2013-14:** Motion was made by Chuck Walek, seconded by Jeff Bautch, to approve the general athletic trainer contract with Gunderson Lutheran Health Services for the 2013-14 school year. The vote on the motion was 4-0.

**Action Agenda:**

**a) Ag Science credit process overview:** Jason Hovell was present at tonight’s meeting to answer any questions on “equivalent credits” as required by current DPI curriculum requirements and he has completed work on three separate extensive course applications , namely Fish, Forest and Wildlife, Plant Science & Soil Science, and Agricultural Science. The Board approves the applications for the three course requests, and submitted them to the DPI will be the deciding agency for the final approval based on a motion made by Leah Matchey, seconded by Jeff Bautch. Motion carried on a 4-0 vote.

**b) Inclement Weather Process:** Three weather related days this year have resulted in closing school and loss of total day instructional time. The 2012-13 calendar for this year does not include built in weather make-up days, and so the motion was made by Leah Matchey to accept the administrative recommendation to not have students make up those three days that have resulted in closings, so far, but have teachers complete an additional day of in-service on June 4 to make up the third missed school day. Chuck Walek seconded the motion, and it was approved 4-0.

**c) The 2013-14 district calendar**: Two versions of the calendar were presented for discussion; The student start date in both options is September 3. Option A has two built in make-up days for weather related events. Option B has all make-up days scheduled at the end of the school term (June). Motion made by Leah Matchey, seconded by Chuck Walek, to forgive the first weather related closing day for the 2013-14 year, but make up the second and subsequent missed days according to Option A with insertion of make up days during the year as needed, but requiring a 4 week notice to parents and staff to schedule these make up days. Motion carried on a 4-0 vote.

**d) Board Policy # 421 Homeless Policy (second reading, and adoption):**Motion to adopt the policy and rule attached was made by Chuck Walek, seconded by Bob Guza. Motion carried 4-0.

**e) Volunteer application for approval:** One application was presented for approval, with all requirements satisfied, and the motion to approve the application was made by Leah Matchey, seconded by Chuck Walek. Motion carried on a 4-0 vote.

**Information:**

a)  **Administrative Reports:**  Administrative reports presented by Barry Schmitt and Paul Vine.

b) **School Safety Committee update:**  The committee meeting minutes of February 12, 2013 were distributed, and updates for future plans were discussed. The committee will meet again after the recommended activities have been completed.

c) **Hiring process overview**:Dr. Vine presented information to Board members for a draft version of Independence School District certified staff employment checklist and procedures. This will be the process by which we will post, take applications, screen, and select certified hires.

d) **Power lifiting update**: Discussion centered on the request for the power lifters to have a shelf area on the wall of the weight room to display their team awards, doing this with their own cost and labor. By consensus the board supports the proposal.

**e) April 4, 2013 Legislative Forum – 6:30PM at CESA #4 in West Salem:** Information was available for the legislative event, BOE, administrators, and school staff are invited to attend.

**Convene in closed session in accordance with WI Statute 19.85 (1) (c )and (e):**Motion made by Leah Matchey, seconded by Chuck Walek, to convene in closed session in accordance with WI Statute 19.85 (1) (c) and (e) to discuss teacher staff handbook, staffing matters, and to discuss administrative evaluation.  The motion carried 5-0 on a roll call vote.  Meeting convened in closed session at 9:24 pm.  
  
**Reconvene Open session:** A motion was made by Chuck Walek, seconded by Jeff Bautch, to reconvene in open session. Motion carried on a 4-0 vote. The meeting reconvened in open session at 12:05 am. Announcements made on action taken as a result of closed session discussion were as follows:  
  
Motion made by Chuck Walek, seconded by Leah Matchey, to approve the hire of Jenna Sonsalla and Terry McConnell as assistant track coaches, Cortney Tauer as middle school track coach, and Keith Pronschinske as golf coach. Due to uncertainty of the numbers, the district will not hire an assistant baseball coach at this time, and will seek volunteers. Motion carried on 3-0 vote (Jeff Bautch abstained).

**Adjournment:**  Chuck Walek moved to adjourn, with a second to the motion made by Bob Guza.  Motion carried unanimously, and the meeting adjourned at 12:12 am.  

Minutes submitted by - Leah Matchey, Clerk

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